

Middlesbrough AC
(Mandale)



higher, faster, longer, further, there's a place for everyone

ROLE SPECIFICATION

Junior Co-ordinator

Responsible to: Committee

Skills required: ability to communicate effectively and with confidence
ability to motivate others

Role requirements: undertake appropriate training associated with the role, for example, Safeguarding and Child Protection

Responsibilities

- promote the best interests of the Club both locally and nationally
- act as an Ambassador for the Club
- if required act as a mediator
- facilitate general junior athletics queries
- oversee junior sessions ensuring young people receive a range of athletic experiences
- collate feedback from athletes, coaches and parents / carers and relate to committees
- act as the main point of contact for junior coaches and helpers
- provide a report to the Secretary for the AGM
- attend Committee Meetings as the representative of the junior section or, if unable to do so, provide the Club Secretary with a monthly update