

## **Role Outline: Coaching Co-ordinator**

**RESPONSIBLE TO:** Committee

### **SKILLS REQUIRED:**

- Good knowledge and understanding of athletics
- Confident with good leadership skills
- Enthusiastic and a good motivator
- Ability to communicate with groups and individuals.

### **MAIN DUTIES**

- 1) Chair responsibility for coaching meetings.
- 2) Develop ties locally and nationally with governing bodies
- 3) Develop overall club strategy
- 4) Oversee/Implement strategy
- 5) Assist with team selection
- 6) Attend coaching meetings/full committee meetings
- 7) Collate fixture list, track and field, cross country indoor